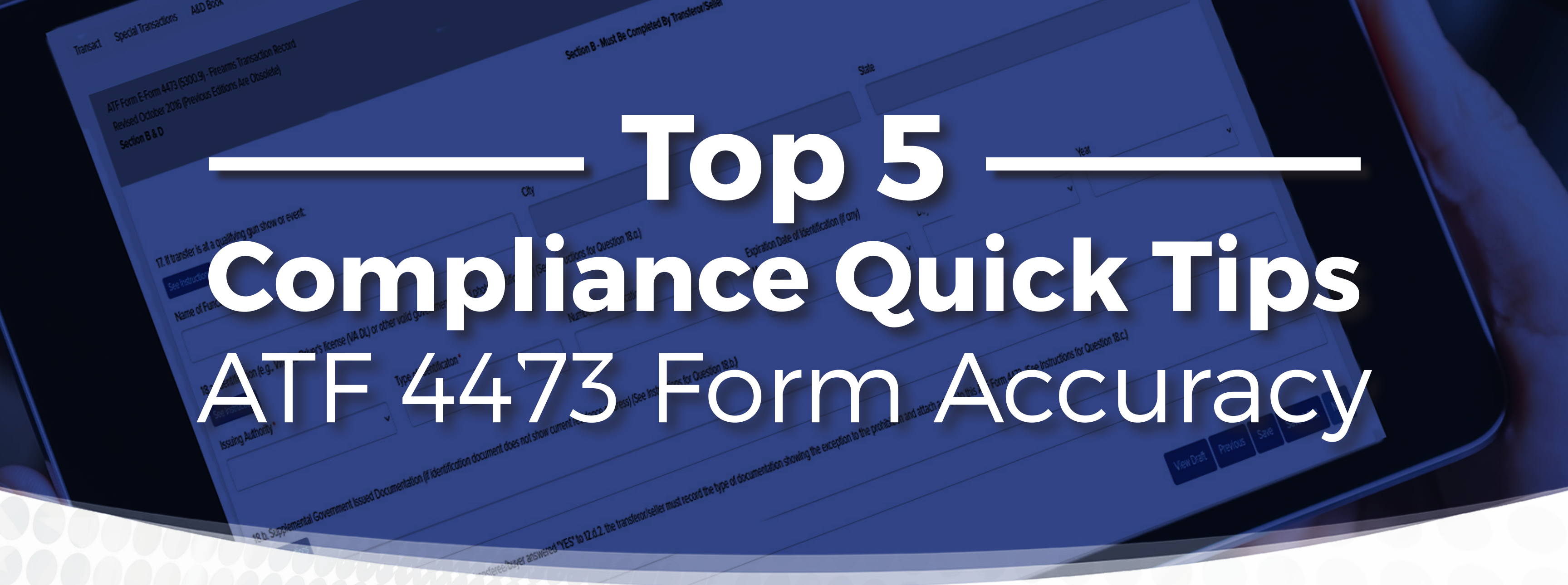




Top 5

Compliance Quick Tips

ATF 4473 Form Accuracy

1

Middle Name: If the customer does not have a middle name or middle initial, Question 9 should be filled in with “NMN.” If the customer has a middle initial only, record “IO.”

2

County: Be sure to complete Question 10 with “County” not “Country.” Only the county name is needed.

3

Corrections: Corrections to the 4473 must be made by the person responsible for completing the original response (e.g., transferee for Section B). Corrections during the transaction may be corrected by placing a single line through the entry, initialing & dating the strikethrough, then providing the correct response in the space. Corrections following the transfer of firearm require making a copy of the page to be corrected, making the correction in the copy in the manner stated previously, and attaching the copy to the original Form 4473.

4

Identification: Only a valid State or Government issued ID is permissible for evidencing Question 26. If a supplemental document is needed to prove current address, it too must be government-issued.

5

Recertification: If the customer returns to pick up the firearm on a different date than they signed Section B, they must complete Section D and recertify.

