

Top 5 Compliance Quick Tips Firearm Inventory

1

Theft / Loss: Lost or stolen firearms must be reported to the ATF within 48 hours of discovery and recorded in the A&D book with the ATF provided incident number and indication of Theft or Loss.

2

Found: Previous theft / loss firearms should be reported to the ATF and recorded in the A&D book as found.

3

Security: Appropriate measures should be taken to secure firearms on-site or during travel.

4

Reporting: All employees should report perceived firearm inventory security risks.

5

Auditing: A complete serial number count and verification shall be performed on a quarterly basis.